

AUDIT AND RISK COMMITTEE – OUT OF SESSION MEETING - REVIEW OF EOFY FINANCIALS

Date: Tuesday, 4 August 2020 **Meeting Number:** 46

Location: Skype

Time: 17:00 – 18:00

Members: Mr Paul Crombie (Chairperson) (PC)
Mr Malcolm Clinch (MC)
Ms Marcia Doheny (MD)

In attendance: Ms Sonia Minutillo, Information & Privacy Commission (SM)
Ms Elizabeth Tydd, Information & Privacy Commission (ET)
Mr David Marcus, Information & Privacy Commission (DM)
Ms Rachel Bindner, Information & Privacy Commission (RB)
Ms Jessica Kavanagh, Information and Privacy Commission (JK)
Mr Clinton Gould, Department of Customer Service (CG)
Mr Anish Patel, Department of Customer Service (AP)

Minutes: Lynley Mattes, Information & Privacy Commission (LM)

Apologies: Ms Samantha Gavel Privacy Commissioner, Information & Privacy Commission (SG)

ITEM

1. Attendance & Chair Welcome

Samantha Gavel's apologies submitted by ET.

2. Review of Financial Statements

The Chair welcomed all attendees and handed over to MC & MD for any questions they may have.

- MC advised he had nothing further to his queries sent by email to which ET has responded. MC also noted the queries raised by the Chair.
- MD had no further queries additional to those raised by MC.
- The Chair's main question was around the leasing provisions.
- CG explained that DCS would hold the Head Lease and therefore the agency's commitment was held with DCS. This approach adopted to the leasing standard agreed with the Audit Office. AP commented that although taken out under the DOJ this is being treated under the DCS portfolio. The Chair noted the explanation and accepted the approach was as agreed with the AO.
- The Chair also raised the going concern in the context of future funding and whether we need to put something in the accounts as we need to wait for the Appropriation Bill in November/December. ET asked CG to explain the funding arrangement as advised by Treasury. CG explained that the Treasurer under his power under the Government Sector Finance Act (GSF Act) approved until the end of December funding which represents 7/12ths (July through January funding). The budget handed down in November would address the balance until 30 June. CG advised there is specific wording that Treasury has approved.

Action Item 1: AP to re-check that the wording provided by Treasury (ongoing funding) is included in the Financial Statements.

- The Chair queried the fact budget is detailed on page 21 but the variances are not explained. AP apologised and noted that the words below need to be removed as this has been discussed throughout the papers.

Action Item 2: Variance wording to be corrected.

- MD suggested that a note in the Financial Statements around the leasing issues perhaps should be included (that the IPC lease is under the DCS cluster). The Chair agreed that this would help.

Action Item 3: A note to be included to fill in the gap addressing the new accounting standard, possibly some wording from DCS re the assumption of the lease by DCS (AP to prepare). CG completely supports this action item.

- ET stated two other issues. The Long Service Leave on-costs are reported on page 19 and are identical for 2019 & 2020. Significant changes have taken place and comparing that with previous reports does not seem likely that it would be the same as we have a full complement of staff.

Action Item 4: AP to double check the Long Service Leave on-costs.

- The other matter was in response to the issues raised by the ARC concerned with the variances report at June of \$412K and now we are at \$505K. What does the additional approx. \$80 comprise of? AP advised it is the Long Service Leave adjustments as advised from Treasury which are not known until after the accounts were provided.
- The Chair advised that the ARC are happy to approve the financials be submitted to the Audit Office noting the minor additions requested in the meeting.
- The Chair thanked Anish & others for the work that has been undertaken.

The Chair declared the meeting closed at 17:15.