



information  
and privacy  
commission  
new south wales

Enquiries: David Marcus  
Telephone: [telephone number]  
**Our reference: IPC17/A000178**

Ms Elissa Stathis  
Manager Information Access, Legal Services  
Department of Education  
Level 7, 35 Bridge Street  
SYDNEY NSW 2000

*By email to: [email address]*

Dear Ms Stathis

**Additional facilities for the making of an access application or for the payment of an application fee**

I refer to your email on 26 April 2017 seeking the Information Commissioner's approval in accordance with section 41(2) of the *Government Information (Public Access) Act 2009* (GIPA Act) for additional facilities for the making of an access application or for the payment of an application fee. I also refer to the email from the Principal Information Access Officer, [name], on 23 May 2017 seeking approval for the online lodgment of access applications in accordance with section 41(2) of the GIPA Act.

You have advised that the NSW Department of Education (Education) wishes to accommodate payment by using credit card facilities. This option will be provided by way of a credit card payment form that will be separate to the access application form. Applicants will be required to lodge an access application form and then provide a copy of the form when lodging their credit card payment form. [Name] has advised that Education also wishes to accommodate lodgment of access applications by email.

As Information Commissioner, I commend Education's efforts to make it as easy as possible for applicants to request access to government information. I approve your proposal for additional facilities for credit card payment and lodgment of access applications by email under section 41(2) of the GIPA Act.

Please do not hesitate to contact me if you have any queries. Alternatively, your officers may contact David Marcus, Manager Performance Reporting and Projects, on [telephone number], or by email at [email address].

Yours sincerely

**Elizabeth Tydd**  
**CEO, Information and Privacy Commission NSW**  
**Information Commissioner**  
**NSW Open Data Advocate**  
[23 June 2017]

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